Emory Police Department
Commendation / Complaint Form

<table>
<thead>
<tr>
<th>Reporting Party’s Name</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
</table>

Address (include street address, city, state, and zip code)

<table>
<thead>
<tr>
<th>Incident Date &amp; Time</th>
<th>Incident Location</th>
<th>Case Number (if known)</th>
</tr>
</thead>
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<tr>
<th>Employee Name &amp; Badge #</th>
<th>2nd Employee Name &amp; Badge #</th>
<th>3rd Employee Name &amp; Badge #</th>
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<table>
<thead>
<tr>
<th>Witness 1 Name</th>
<th>Phone Number</th>
<th>Email Address</th>
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Witness 1 Address (include street address, city, state, and zip code)

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<thead>
<tr>
<th>Witness 2 Name</th>
<th>Phone Number</th>
<th>Email Address</th>
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Witness 2 Address (include street address, city, state, and zip code)

I swear or affirm that the information above and my statement below are complete, accurate, and truthful to the best of my knowledge.

<table>
<thead>
<tr>
<th>Reporting Party’s Signature</th>
<th>Date &amp; Time</th>
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<table>
<thead>
<tr>
<th>Employee Receiving Report</th>
<th>Date &amp; Time Received</th>
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Please describe the basis for the commendation or complaint (attach additional forms if necessary):

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