

BRS: Residential – Routine Cleaning Services

Please note: the following may vary depending on type and usage of space, construction finish, or customer requirements.

Building and Residential Services (BRS) / Auxiliary Services (Recycling and Waste) – APPA Level 2 Service and Frequency (12 months) Residential Services (7-Day Service)		
SERVICE TYPE	DEFINITION	FREQUENCY
Study Rooms	Empty trash/compost	Daily
	Spot clean floors, tables, window and ledges	Daily
	Clean boards (replenish chalk and dry erase materials if expected)	Daily
	Low dusting	Daily
	High dusting – horizontal and vertical surfaces	Twice per week
	Carpets cleaning	Twice per year
	Hard floors stripped/scrubbed and waxed	Twice per year
Corridors	Dust mopped	Daily
	Spot mopped	Daily
	Empty trash and clear areas of debris	Multiple times daily
	Stripped/scrubbed and refinished	Twice per year

SERVICE TYPE	DEFINITION	FREQUENCY
Restroom/Lock rooms	<p>Policed</p> <p>Clean and sanitize sinks and toilets with approved germicidal solution</p> <p>Empty trash</p> <p>Clean all other horizontal/vertical surfaces</p> <p>Refill dispensers</p> <p>Mop floors</p> <p>High dust/low dust</p> <p>Floors scrubbed</p>	<p>Once per shift</p> <p>Once per shift</p> <p>Once per shift</p> <p>Once per shift</p> <p>Daily or as needed</p> <p>Daily</p> <p>Twice per week</p> <p>Three times per year (or in between cycles as needed)</p>
Entrances/Vestibules	<p>Clean glass and door frames</p> <p>Sweep/vacuum/mop floor</p> <p>Monitor areas</p> <p>Service entrance mats and runners</p> <p>High dust/low dust</p>	<p>Once per shift</p> <p>Once per shift</p> <p>Several times per shift</p> <p>Once per shift</p> <p>Twice per week</p>
Ancillary Areas	<p>Clean sinks/refill soap/paper towels/etc.</p> <p>Mop floors</p> <p>Clean/sanitize other horizontal/vertical surfaces with approved germicidal solution</p> <p>High dust/low dust</p>	<p>Once per shift, as needed</p> <p>Daily</p> <p>Once per shift</p> <p>Twice per week</p>